

ADDENDUM ONE, QUESTIONS and ANSWERS

Date: July 27, 2016

To: All Bidders

From: Jason Walters, Buyer
State Treasurer's Office

RE: Addendum for Request for Proposal Number NST062416Z1
to be opened August 30, 2016 at 2:00 p.m. Central Time

Questions and Answers

Following are the questions submitted and answers provided for the above mentioned Request for Proposal. The questions and answers are to be considered as part of the Request for Proposal. It is the Bidder's responsibility to check the State Purchasing Bureau website for all addenda or amendments.

Question Number	RFP Section Reference	RFP Page Number	Question	State Response
1.	Attachment A, Form A.2, #43	Pg 8 of Attachment A	Please provide further clarification of the question. Can an example or scenario be provided where this solution would be required?	All transactions must be authorized through the vendor's system. Does the vendor's system provide controls that allow for point of sale transactions authorization by a PIN (card assigned or driver assigned) validation?
2.	Attachment A, Form A.3, #3 & 4	Pg 12 of Attachment A	How does the State use Data 2-U units and what information does it collect?	Data 2-U units gather fuel transaction data. (See Fuel Transaction Record Layout attachment.) This data is transmitted to the State by the vendor for processing into the State Gas System.
3.	IV. Project Description and Scope of Work, F. 1. e.	Pg 30 of RFP	Please provide an example of what is meant by privatizing for internal transaction processing?	Privatization is using the vendor provided fuel card to activate University or State owned fuel pumps. The transactions are not validated or processed through the vendors system.
4.	Section II - N 2a	6	This RFP is for fuel card services which is a credit agreement (line of credit) between the State of Nebraska and the awarded issuing bank. This contract has no treasury bank specific products or holding of	State law requires that the bidder must be a bank as defined in State Statute, having a qualifying office in the State of Nebraska. This requirement cannot be removed.

			deposits requirements and as such we request the requirement requiring a qualifying office in the State of Nebraska be removed.	
5.	Section II - N 2a	6	Does being registered to do business in Nebraska qualify as the bidder as having a physical location in the State?	Being registered to do business in Nebraska does not qualify as having a physical location in the State of Nebraska.
6.	Section IV - F 1a	30	How many tax exempt numbers does the State of Nebraska have? If only one or a few, can the State provide these numbers for the purposes of responding to this RFP?	According to Form 13, NE Resale or Exempt Sale Certificate, Governmental units are not assigned exemption numbers, but are exempt from sales tax. The University has a tax exempt number and it will be provided with the completed contract.
7.	Section IV - F 1d	30	Are other Fleet Management Systems (FMS) currently being used by the State other than Faster (UofN) and Lucity AMS (Dept. of Roads)?	No.
8.	Section IV - F 1d	30	For private site transactions today, is the State currently using the fuel cards to activate the private site pumps and then conducting all transaction data capture through the GasBoy system or is the State using the Fuel Card to access a network to gain authorization through the State's current fuel card provider (like a regular retail transaction)?	For private site transactions today, the Department of Roads is currently using the fuel card Agency account number to activate the private site pumps and then conducting all transaction data capture through the Data 2-U or GASBOY system, then uploading directly to the State Gas System and to Lucity. The University uses the fuel cards to activate the private site pumps and then conducts all transaction data capture through the GASBOY system, then uploading directly to FMS.
9.	Section IV - F 1d	30	How many private site fueling locations in Nebraska currently have card readers installed and how many total card readers is the State currently operating with fuel cards today?	101 sites located in Nebraska.
10.	Section IV - F 1e	30	Can the State please clarify what is meant by "Card must be capable of privatizing (for internal transaction processing)? Does this mean using a fuel card for private	The State and University desire to utilize the fuel card to activate State and University owned fuel pumps, and upload the transaction data directly to our agency specific Fleet

			site transactions? If so, as stated in question #4, are these transaction processed locally through the GasBoy System/State's System or are they going out through the fuel card provider's network?	Management Systems. These transactions would not be processed through the fuel card provider at this time. However, the Department of Roads <i>may possibly</i> explore the option of sending transactions out through the fuel card provider's network in the future. Should the Department of Roads decide to pursue this option, it would be addressed as a separate RFP
11.	Section IV - F 2a & 3b	30	The State is requesting both 5 and 6 digit ID Numbers in the RFP. Is it acceptable for a leading or trailing 0 (or number of the State's choosing) be added to the current 5 digit ID Numbers to accommodate both 5 and 6 digit ID numbers?	Due to the State and University using different systems, the State cannot accept adding a zero to the ID number to increase digits. The University system can accept leading and/or trailing 0 (zero's) for the driver's ID number.
12.	Exhibit 1-6	38 - 43	In addition to spend, can the State please provide the 1) total number of gallons of unleaded fuel purchased, 2) total number of gallons of diesel fuel purchased and 3) total number of overall gallons purchased (2015-2016 totals are fine) at retail locations?	State: Unleaded: 1,970,986.86 Diesel: 416,632.73 Alt: 9,228.54 Total: 2,396,848 University: Unleaded: 183,991 Diesel: 31,636 Natural Gas: 248 Total: 215,875
13.	Attachment A Form A.3 # 3	12	Can the State please clarify what the current level of fuel card integration is with each system and what the function of each system listed in this requirement is?	All sites are 100% privatized to fuel card use.
14.	Attachment A Form A.3 #4	12	What is Data 2-U Information and how are cards currently used to trigger an upload of it?	Fuel Transaction Record layout (attached) applies to Data 2-U and GASBOY transactions. Data is transmitted to the vendor by the unit when: a designated card is used to trigger transmission or the unit memory is approaching capacity.

This addendum will become part of the proposal and should be acknowledged with the Request for Proposal.

FILE TITLE: ELECTRONIC TRANSFER FROM PUMP STATIONS

ORIGINAL DATE: 06/04/96 REVISED DATE: 00/00/00 PAGE: 01 OF 01

AGENCY: DAS/CDP
 SYSTEM: STATE GAS SYSTEM
 ANALYST: SCOTT RONG

FILE TYPE: SER
 PHYS DBD
 DATA SETS: S6S7.M9850(0)

STORAGE MEDIA: DISK
 RECORD FORMAT: FB
 SEQ/RECORD LENGTH: MIN 99 MAX 99
 BLOCK SIZE: 23760
 COPYLIBS: S6S00099 PFX ET...
 SFX

FREQUENCY:
 PARENT SEQ:
 SEARCH FIELD:
 INDEX KEY:

LENGTH:
 START:
 LENGTH:
 START:

DOCUMENT: S6S00099 LAYOUT

SELL YARD	PRINT TRANS	TRANS CODE	STOCK STATUS	AMOUNT	FILLER	FILLER	SUPPLY TYPE	PRICE	FUEL		ODOMETER
									QUANTITY	FILLER	
4C	5C	4C	1C	6C	1C	1C	2C	4C	.6C	2C	1C 6C
001 002 003 004 005 006 007 008 009 010 011 012 013 014 015 016 017 018 019 020 021 022 023 024 025 026 027 028 029 030 031 032 033 034 035 036 037 038 039 040											

PUMP NUMBER	TRANSACTION NUMBER	DATE			TIME	ERROR CODE	AUTHOR	OIL		NUMBER
		YY	MM	DD				FILLER	OIL QUANTITY	
2C	4C	2C	2C	2C	4C	2C	6C	6C	2C	5C
061 062 063 064 065 066 067 068 069 070 071 072 073 074 075 076 077 078 079 080										

ACCOUNT AGENCY CODE	F U O D N E C T	ISSUE CODE	C H I G I T C K	SOCIAL SECURITY	FILLER
081 082 083 084 085 086 087 088 089 090 091 092 093 094 095 096 097 098 099 100 101 102 103 104 105 106 107 108 109 110 111 112 113 114 115 116 117 118 119 120					

121 122 123 124 125 126 127 128 129 130 131 132 133 134 135 136 137 138 139 140 141 142 143 144 145 146 147 148 149 150 151 152 153 154 155 156 157 158 159 160

161 162 163 164 165 166 167 168 169 170 171 172 173 174 175 176 177 178 179 180 181 182 183 184 185 186 187 188 189 190 191 192 193 194 195 196 197 198 199 200